

# The Clinical Physiologists Registration Board

## Performance Report

For the year ended:  
31 March 2025

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## The Clinical Physiologists Registration Board

### Entity Information

"Who are we?", "Why do we exist?"

For the year ended:  
31 March 2025

Legal Name of Entity:*	Clinical Physiologists Registration Board Incorporated
Other Name of Entity (if any):	N/A
Type of Entity and Legal Basis (if any):*	Incorporated Society
Registration Number:	1876592

#### Entity's Purpose or Mission: \*

The purposes of the Society are to:

- (a) To oversee theoretical and practical registration guidelines for Clinical Physiologists / Technicians
- (b) To prescribe the qualifications required for scopes of practice within the professions and for that purpose accredit and monitor education institutions and degrees, courses of studies or programmes
- (c) Authorising the registration of health practitioners and to maintain registers
- (d) Consider applications for annual practicing certificates
- (e) Review and promote the competence of health practitioners
- (f) Setting standards of clinical competences, cultural competence and ethical conduct
- (g) Setting programmes to ensure the ongoing competence of health practitioners
- (h) To exercise and perform any other functions, powers and duties that are conferred or imposed on it by or under the HPCA Act 2003 or any other enactment

Pecuniary gain is not a purpose of the Society.

#### Entity Structure: \*

The Society shall have a managing committee ("the Committee"), comprising the following persons:

- (a) The Chairperson;
- (b) The Secretary;
- (c) The Treasurer; and
- (d) Other Members with a maximum of two representatives from each Clinical Physiology specialty field

The membership of the society must include

- (a) a majority of members who are health professionals and
- (b) a majority of members who are employed or seeking employment in Clinical Physiology roles.



## The Clinical Physiologists Registration Board

### Entity Information

"Who are we?", "Why do we exist?"

For the year ended:  
31 March 2025

#### Main Sources of the Entity's Cash and Resources: \*

Annual Practicing Certificate renewal fees. Registration fees. Interest on investments. Practical Competency assessment fees.

#### Entity's Reliance on Volunteers and Donated Goods or Services: \*

Twelve board members volunteer their time to attend board meetings, review registration applications and provide interim guidance for more urgent matters between board meetings.

N/A

#### Contact details

Physical Address: 85 Etherton Drive, Weymouth, Auckland 1023	
Postal Address: 85 Etherton Drive, Weymouth, Auckland 1023	
Phone/Fax: 211676313	
Email/Website: <a href="mailto:admin@cprb.org.nz">admin@cprb.org.nz</a> <a href="http://www.cprb.org.nz">www.cprb.org.nz</a>	



**The Clinical Physiologists Registration Board**  
**Statement of Service Performance**  
**"What did we do?"**  
**For the year ended**  
**31 March 2025**

**Description of the Entity's Outcomes:**

Maintain a public register of qualified physiologists and technicians. Issue annual practicing certificates. Investigate complaints or notifications pertaining to competence, fitness to practice or professional conduct, and recommend and institute consequences or sanctions. Perform practical competency assessments on overseas trained practitioners in echocardiography. Meet regularly to discuss, revise, set and maintain professional standards and practices. Through these activities we seek to enhance public safety when accessing the professional services of a clinical physiologist or technician, by ensuring clinical physiologists and technicians are appropriately trained, qualified, certified and are engaging in appropriate continuing professional development.

	Actual*	Budget	Actual*
Description and Quantification (to the extent practicable) of the Entity's Outputs:*	This Year	This Year	Last Year
New registration applications accepted	69		54
Annual practicing certificates issued	436		444
Auditing of professional portfolios	0		129
Investigation of complaints or notifications	0		0
Board meetings	4		4
Performed practical competency assessments in echocardiography	0		0

**Additional Information:**

Outcomes are driven by need, therefore are not budgeted.



# The Clinical Physiologists Registration Board

## Statement of Cash Received and Cash Paid


"How was it funded?" and "What did it cost?"

For the year ended:

31 March 2025

	Notes	Actual This Year \$	Budget This Year \$	Actual Last Year \$
Opening balance in bank account(s) and any cash on hand		\$ 389,806		\$ 384,049
<b>Plus: Cash received from operating activities</b>				
Registration Fees		\$ 10,650		\$ 12,600
Annual Practicing Certificate Fees		\$ 48,200		\$ 45,750
Interest received		\$ 14,992		\$ 16,135
<b>Total cash received from operating activities</b>		<b>\$ 73,842</b>		<b>\$ 74,485</b>
<b>Less: Cash paid for operating activities</b>				
Volunteer related costs		\$ 18,710		\$ 18,700
Salaries and Wages		\$ 24,745		\$ 24,945
PIE Tax		\$ 3,654		\$ 3,925
Auditors fee		\$ 2,843		\$ 2,875
Insurance		\$ 1,714		\$ 1,639
Website		\$ 5,345		\$ 4,627
Travel		\$ 5,026		\$ 3,437
Bank charges		\$ 60		\$ 60
Meeting expenses		\$ 4,003		\$ 6,062
Paypal & Stripe fee		\$ 1,620		\$ 1,719
Refund		\$ 550		\$ 739
<b>Total cash paid for operating activities</b>		<b>\$ 68,270</b>		<b>\$ 68,728</b>
<b>Cash surplus or (deficit) from operating activities</b>		<b>\$ 5,572</b>		<b>\$ 5,758</b>
<b>Increase/(Decrease) in cash for the financial year</b>		<b>\$ 5,572</b>		<b>\$ 5,758</b>
<b>Closing balance in bank account(s) and any cash on hand</b>		<b>\$ 395,378</b>		<b>\$ 389,806</b>
<b>Represented by:</b>				
Kiwibank Cheque Account		\$ 52,187		\$ 65,164
Kiwibank NoticeSaver		\$ 279,574		\$ 270,178
Kiwibank Call Account		\$ 50,113		\$ 48,173
Paypal account		\$ 13,504		\$ 6,291
<b>Total cash balances held</b>		<b>\$ 395,378</b>	<b>\$ -</b>	<b>\$ 389,806</b>

This performance report has been approved by the  
[Trustees/Committee/Officers/Board], for and on behalf of [Entity name]:

Date 22/05/2025  
Signature   
Name Lisa Wilson  
Position Chairperson

Date 22/05/2025  
Signature   
Name Nina Andy  
Position Registrar



**The Clinical Physiologists Registration Board**  
**Notes to the Performance Report**  
For the year ended  
31 March 2025

**Note 1: Accounting Policies    "How did we do our accounting"**

**Basis of Preparation\***

The Clinical Physiologists Registration Board is permitted by law to apply Tier 4 (NFP) Standard issued by the External Reporting Board (XRB) and has elected to do so. All transactions are reported in the Statement of Cash Received and Cash Paid and related Notes to the Performance Report on a cash basis.

**Goods and Services Tax (GST)\***

The Clinical Physiologists Registration Board is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).



# The Clinical Physiologists Registration Board

## Notes to the Performance Report

For the year ended

31 March 2025

### Notes 2-3

Note 2: Significant Assets	This Year		Last Year
	\$		\$
AGM Meeting venue cost prepaid	-		6,062

Note 3: Significant Liabilities	This Year		Last Year
	\$		\$



## The Clinical Physiologists Registration Board

### Notes to the Performance Report

For the year ended  
31 March 2025

#### Notes 4-7

##### Note 4: Correction of Errors\*

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##### Note 5: Related Party Transactions\*

Description of Related Party Relationship*	Description of the Transaction (whether in cash or amount in kind)*	This Year	Last Year	This Year	Last Year
		\$	\$	\$	\$
Value of Transactions*	Value of Transactions*	Amount Outstanding*	Amount Outstanding*		
Board Members	Honoraria for voluntary services provided	18,710	18,700	0	0

##### Note 6: Events After the Balance Date\*

There were no events that have occurred after the balance date that would have a significant impact on the Performance report (Last year - Nil)

##### Note 7: Additional Notes

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## INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

### To the Members of Clinical Physiologists Registration Board Incorporated

We have reviewed the accompanying Performance Report of Clinical Physiologists Registration Board Incorporated, which comprises the Statement of Cash Received and Cash Paid for the year ended 31 March 2025, and the Notes to the Performance Report. We have read the non-financial information, which comprises the Entity Information and the Statement of Service Performance, and report no material inconsistencies with the financial report, however we have not reviewed the information beyond this.

### Executive Committee' Responsibility for the Performance Report

The Executive Committee are responsible for the preparation of this Performance Report in accordance with the Tier 4 (NFP) Standard, for the selection of reported information about the entity's main activities, quantification of this information the extent practicable and for such internal control as the Executive Committee determine is necessary to enable the preparation of a Performance Report that is free from material misstatement, whether due to fraud or error.

### Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying Performance Report. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the Performance Report, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of the Performance Report in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making

enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

Our conclusion on the Performance Report does not cover the other information (the Entity Information and Statement of Service Performance) and we do not express any form of assurance conclusion thereon.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the Performance Report.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Clinical Physiologists Registration Board Incorporated.

### **Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that the Performance Report, including Receipts and Payments for the year ended 31 March 2025 and the Notes does not comply with the requirements of the Tier 4 (NFP) Standard.



Dellow Financial Services Limited  
26 May 2025  
Auckland