

The Clinical Physiologists Registration Board

Performance Report

For the year ended:
31 March 2022

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The Clinical Physiologists Registration Board

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2022

Legal Name of Entity:	Clinical Physiologists Registration Board Incorporated
Other Name of Entity (if any):	N/A
Type of Entity and Legal Basis (if any):	Incorporated Society
Registration Number:	1876592

Entity's Purpose or Mission:

The purposes of the Society are to:

- (a) To oversee theoretical and practical registration guidelines for Clinical Physiologists / Technicians
- (b) To prescribe the qualifications required for scopes of practice within the professions and for that purpose accredit and monitor education institutions and degrees, courses of studies or programmes
- (c) Authorising the registration of health practitioners and to maintain registers
- (d) Consider applications for annual practicing certificates
- (e) Review and promote the competence of health practitioners
- (f) Setting standards of clinical competences, cultural competence and ethical conduct
- (g) Setting programmes to ensure the ongoing competence of health practitioners
- (h) To exercise and perform any other functions, powers and duties that are conferred or imposed on it by or under the HPCA Act 2003 or any other enactment

Pecuniary gain is not a purpose of the Society.

Entity Structure:

The Society shall have a managing committee ("the Committee"), comprising the following persons:

- (a) The Chairperson;
- (b) The Secretary;
- (c) The Treasurer; and
- (d) Other Members with a maximum of two representatives from each Clinical Physiology specialty field

The membership of the society must include

- (a) a majority of members who are health professionals and
- (b) two laypersons, if the society has at any time 8 or fewer members
- (c) three laypersons if the society has at any time 9 or more members.

The Clinical Physiologists Registration Board

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2022

Main Sources of the Entity's Cash and Resources:

Annual Practising Certificate renewal fees. Registration fees. Interest on investments. Practical Competency assessment fees.

Main Methods Used by the Entity to Raise Funds:

N/a

Entity's Reliance on Volunteers and Donated Goods or Services:

Twelve board members volunteer their time to attend board meetings, review registration applications and provide interim guidance for more urgent matters between board meetings.

The Clinical Physiologists Registration Board

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:

31 March 2022

Additional Information

N/A

Contact details

Physical Address:
23a Adam St, Greenlane, Auckland

Postal Address:
23a Adam St, Greenlane, Auckland 1051

Phone/Fax:
211522955

Email/Website:
admin@cprb.org.nz
www.cprb.org.nz

The Clinical Physiologists Registration Board
Statement of Service Performance
"What did we do?"
For the year ended
31 March 2022

Description of the Entity's Outcomes:

Maintain a public register of qualified physiologists and technicians. Issue annual practicing certificates. Investigate complaints or notifications pertaining to competence, fitness to practice or professional conduct, and recommend and institute consequences or sanctions. Perform practical competency assessments on overseas trained practitioners in echocardiography. Meet regularly to discuss, revise, set and maintain professional standards and practices. Through these activities we seek to enhance public safety when accessing the professional services of a clinical physiologist or technician, by ensuring clinical physiologists and technicians are appropriately trained, qualified, certified and are engaging in appropriately continuing professional development.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual	Budget	Actual*
	This Year	This Year	Last Year
New registration applications accepted	54	-	44
Annual practicing certificates issued	374	-	410
Auditing of professional portfolios	64	-	96
Investigation of complaints or notifications	2	-	0
Board meetings	4	-	4
Performed practical competency assessments in echocardiography	1	-	1

Additional Information:

Outcomes are driven by need, therefore are not budgeted.

The Clinical Physiologists Registration Board

Statement of Receipts and Payments

"How was it funded?" and "What did it cost?"

For the year ended:

31 March 2022

	Notes	Actual This Year \$	Budget (unaudited) This Year \$	Actual Last Year \$
Operating Receipts				
Registration Fees	2	\$ 10,500	\$ 8,100	\$ 8,100
Annual Practicing Certificate Fees	2	\$ 40,900	\$ 39,700	\$ 39,700
PCA fees	2	\$ 1,500	\$ 1,500	\$ 1,500
Interest, dividends and other investment income receipts	2	\$ 3,258	\$ 3,729	\$ 3,729
Total Operating Receipts		\$ 56,158	\$ 53,029	\$ 53,029
Operating Payments				
Volunteer and employee related payments	3	\$ 18,950	\$ 21,770	\$ -
Salaries and Wages	3	\$ 22,730	\$ 14,000	\$ 9,756
PCA honararium	3	\$ 1,000	\$ 1,000	\$ 1,000
PCA other costs	3	\$ 1,217	\$ -	\$ -
PIE Tax	3	\$ 867	\$ 981	\$ 981
Auditors fee	3	\$ 2,300	\$ 2,877	\$ 2,877
Insurance	3	\$ 1,443	\$ 1,443	\$ 1,443
Website	3	\$ 1,138	\$ 5,000	\$ 1,640
Bank charges	3	\$ 1,239	\$ 1,225	\$ 1,225
Meeting expenses	3	\$ 230	\$ 231	\$ 231
Paypal fee from 2021 applied after 31.03.2022	3	\$ 4		
Total Operating Payments		\$ 51,118	\$ 48,527	\$ 19,153
Operating Surplus or (Deficit)		\$ 5,039	\$ 4,502	\$ 33,876
Capital Receipts				
Receipts from the sale of resources		\$ -	\$ -	\$ -
Receipts from borrowings		\$ -	\$ -	\$ -
Capital Payments				
Purchase of resources	3	\$ 21,660	\$ 15,300	\$ -
Repayments of borrowings		\$ -	\$ -	\$ -
Increase/(Decrease) in Bank Accounts and Cash		-\$ 16,621	-\$ 10,798	\$ 33,876
Bank accounts and cash at the beginning of the financial year		\$ 404,256	\$ 404,256	\$ 370,380
Bank Accounts and Cash at the End of the Financial Year		\$ 387,635	\$ 393,458	\$ 404,256
Represented by:				
Kiwibank Cheque Account		\$ 88,239	\$ -	\$ 107,452
Kiwibank NoticeSaver		\$ 254,067	\$ -	\$ 251,838
Kiwibank Call Account		\$ 45,030	\$ -	\$ 44,866
Paypal account		\$ 300	\$ -	\$ 100
Total Bank Accounts and Cash at the End of the Financial Year		\$ 387,635	\$ -	\$ 404,256

This performance report has been approved by the Committee, for and on behalf of Clinical Physiologists Registration Board:

Date _____

Date _____

Signature _____

Signature _____

Name _____

Name _____

Position _____

Position _____

The Clinical Physiologists Registration Board
Statement of Resources and Commitments
 "what the entity owns?" and "what the entity owes?"
 As at
 31 March 2022

SCHEDULE OF RESOURCES	This Year \$	Last Year \$
Bank Accounts and Cash (from Statement of Receipts and Payments)	387,635	404,256
Other Resources	This Year	Last Year
IT Purchase	21,660	-
	Cost or	Cost or
Description and Source of Value (cost or current value required if practicable to obtain)	Current Value	Current Value
Office equipment at cost	1,392	1,392

The Clinical Physiologists Registration Board

Notes to the Performance Report

For the year ended
31 March 2022

Note 1: Accounting Policies "How did we do our accounting"

Basis of Preparation

The Clinical Physiologists Registration Board is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

The Clinical Physiologists Registration Board is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

The Clinical Physiologists Registration Board

Notes to the Performance Report

For the year ended
31 March 2022

Note 2 : Analysis of Receipts "How was it funded?"

Receipt Item	Analysis	This Year \$	Last Year \$
Fees, subscriptions and other receipts from members	Registration Fees	10,500	8,100
	Annual Practicing Certificate Fees	40,900	39,700
	PCA fees	1,500	1,500
	Total	\$ 52,900	\$ 49,300

Receipt Item	Analysis	This Year \$	Last Year \$
Interest, dividends and other investment income receipts	Interest	3,258	3,729
	Total	\$ 3,258	\$ 3,729

Receipt Item	Analysis	This Year \$	Last Year \$
Capital receipts		-	-
	Total	-	-

The Clinical Physiologists Registration Board

Notes to the Performance Report

For the year ended
31 March 2022

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related payments	Salaries and Wages	22,730	9,757
	Board Honoraria	18,950	-
	Total	41,680	9,757

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to providing goods or services	PCA honararium	1,000	1,000
	PCA other costs	1,217	-
	Total	2,217	1,000

Payment Item	Analysis	This Year \$	Last Year \$
Other operating payments	PIE Tax	867	681
	Auditors fee	2,300	2,877
	Insurance	1,443	1,443
	Website	1,138	1,640
	Travel	-	-
	Bank charges	1,239	1,225
	Meeting expenses	232	231
	Bank charges	4	-
	Other operating expenses	-	-
\$ 3.85	Total	7,223	8,097

The Clinical Physiologists Registration Board

Notes to the Performance Report

For the year ended
31 March 2022

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	This Year	Last Year
		\$	\$
Capital payments	IT Purchase - Website platform	21,660	-
	Total	21,660	-

The Clinical Physiologists Registration Board

Notes to the Performance Report

For the year ended
31 March 2022

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Note 5: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events After the Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance report. (Last Year - Nil)